

**Date:** 01/01/2026

**To: The Companies and Intellectual Property Commission (CIPC)**

**AND**

**To: Whom It May Concern**

### **MANDATE TO FILE BENEFICIAL OWNERSHIP INFORMATION**

We, the undersigned, Example Company Name (Registration Number: **2010/000000/07**) (hereinafter referred to as "the Company"), hereby grant this formal mandate to the individual named below to act as our authorized representative for the purpose of filing beneficial ownership information with the Companies and Intellectual Property Commission (CIPC).

#### **1. IDENTITY OF THE COMPANY**

- **Registered Name:** [Full Registered Company Name]
- **Registration Number:** [Company Reg Number]
- **Registered Address:** [Full Physical and Postal Address]

#### **2. IDENTITY OF THE MANDATED FILER**

We authorize the following natural person to submit the required beneficial ownership information and supporting documents to the CIPC on behalf of the Company :

- **Full Names and Surname:** [Full names of the mandated individual]
- **Identity / Passport Number:** [ID/Passport number of the mandated individual]
- **CIPC Customer Code:** [Filer's valid CIPC Customer Code]
- **Contact Details:** [Email address and mobile number of the filer]

#### **3. SCOPE OF AUTHORITY**

The mandated filer is authorized to perform the following acts on behalf of the Company regarding CIPC beneficial ownership compliance:

- To prepare, submit, and/or file the Company's beneficial ownership register and all related disclosures with the CIPC.
- To upload all necessary supporting documents, including the company's securities register and certified identification documents of beneficial owners.
- To communicate with the CIPC and respond to any queries or requests for information relating to the Company's beneficial ownership filing.
- To sign and digitally authenticate all relevant documentation required for the submission process.

#### **4. VALIDITY AND DURATION**

This mandate is valid for the purpose of the initial beneficial ownership filing and will remain in effect for all subsequent annual filings and updates regarding changes in beneficial ownership, until it is revoked in writing by the Company.

#### **5. COMPANY UNDERTAKING**

The Company confirms that it is responsible for the accuracy and completeness of all beneficial ownership information provided to the mandated filer and submitted to the CIPC. The Company indemnifies the mandated filer against any penalties or liabilities that may arise from incorrect information supplied by the Company.

#### **6. SIGNATURE**

This mandate is granted in terms of a resolution passed by the board of directors / members of the Company, signed by the requisite majority (at least 50% + 1 of the directors, or all members for a Close Corporation).

**Signed at Paarl on this 03 day of October 2025.**

**For and on behalf of The Example Company:**

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**Name of Director/Member:** Name Surname

**Signature:**

**Date:**

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**Name of Director/Member:** Name Surname

**Signature:**

**Date:**